

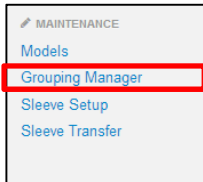


ORION GROUPING MANAGER

The Orion Grouping Manager can be used to group accounts for both trading and reporting purposes.



➤ Access the Grouping Manager by clicking on the Grouping Manager App in Orion Connect.



➤ Or by clicking on the Grouping Manager link under Maintenance in the left sidebar in TOM.

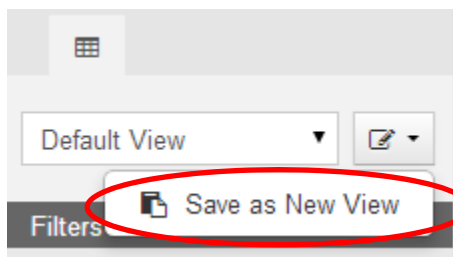
The Grouping Manager will display a complete list of all accounts in your database. You will be able to add column fields as desired.

ID	First Name	Last Name	Account #	Custodian	Managed	Active	Trading Blocked
174	John and Jane	Smith	SAMPLE-100	Schwab		✓	
176	John And Abigail	Adams	SAMPLE-102	Schwab	✓	✓	
178	Alexander And Elizabeth	Hamilton	SAMPLE-104	Fidelity	✓	✓	
179	John And Sarah	Jay	SAMPLE-105	Fidelity	✓	✓	
180	Thomas And Martha	Jefferson	SAMPLE-106	Schwab	✓	✓	
181	James And Dolley	Madison	SAMPLE-107	Schwab		✓	
182	George And Martha	Washington	SAMPLE-108	Fidelity	✓	✓	
276	John and Jane	Smith	SAMPLE-115	TD Ameritrade	✓	✓	
277	Unique	Bertucci	OPTIONS-1	Pershing	✓	✓	
278	Unique	Bertucci	BONUS-1	Pershing	✓	✓	
279	Unique	Bertucci	DFA-1	TD Ameritrade	✓	✓	
280	Unique	Bertucci	ETFS-1	Fidelity	✓	✓	
281	Unique	Bertucci	STOCKS-1	Schwab	✓	✓	
282	Unique	Bertucci	MUTUALFUNDS-1	Pershing	✓	✓	
283	Unique	Bertucci	EAS-1	Equity Trust	✓	✓	
284	Mark	Casady	LPL-1	LPL Financial	✓	✓	
285	Unique	Bertucci	VA-1	Vanguard	✓	✓	
287	John and Jane	Smith	SAMPLE-110	Fidelity	✓	✓	
290	John And Abigail	Adams	SAMPLE-130	Fidelity	✓	✓	
291	John And Abigail	Adams	SAMPLE-135	Fidelity	✓	✓	
292	Benjamin And Deborah	Franklin	SAMPLE-140	Pershing	✓	✓	
293	Benjamin And Deborah	Franklin	SAMPLE-145	Pershing	✓	✓	✓
294	Alexander And Elizabeth	Hamilton	SAMPLE-150	TD Ameritrade	✓	✓	

Groups can be created by filtering the account list according to the relevant criteria and then saving that filtered list as a view. In the example below, Account Type was added as a column and then two filters were created (Custodian = TD Ameritrade; Account Type = Roth) resulting in a list of all Roth accounts held to TD Ameritrade.

ID	First Name	Last Name	Account #	Custodian	Managed	Active	Trading Blocked	Account Type
276	John and Jane	Smith	SAMPLE-115	TD Ameritrade	✓	✓		Roth
296	John And Sarah	Jay	SAMPLE-160	TD Ameritrade	✓	✓		Roth
298	Thomas And Martha	Jefferson	SAMPLE-170	TD Ameritrade	✓	✓		Roth
302	George And Martha	Washington	SAMPLE-190	TD Ameritrade	✓	✓		Roth
368	George and Leslie	Brett	SAMPLE-235	TD Ameritrade	✓	✓		Roth
369	Benedict and Peggy	Arnold	SAMPLE-335	TD Ameritrade	✓	✓		Roth
370	Roy and Dale	Rogers	SAMPLE-435	TD Ameritrade	✓	✓		Roth
401	Jimmy and Nancy	Fallon	SAMPLE-290	TD Ameritrade	✓	✓		Roth
402	Nathanael and Katherine	Greene	SAMPLE-390	TD Ameritrade	✓	✓		Roth
403	Johnny and June	Cash	SAMPLE-490	TD Ameritrade	✓	✓		Roth
413	Will and Jada	Smith	SAMPLE-215	TD Ameritrade	✓	✓		Roth
414	Thomas and Mary	Paine	SAMPLE-315	TD Ameritrade	✓	✓		Roth
415	Ray and Della	Charles	SAMPLE-415	TD Ameritrade	✓	✓		Roth
420	James and Rachel	Wilson	SAMPLE-360	TD Ameritrade	✓	✓		Roth
421	Dean and Elizabeth	Marin	SAMPLE-460	TD Ameritrade	✓	✓		Roth

To save this list as a group, select “Save as New View”



Then give the group a name, mark it as Global or Private, and indicate whether it is a Trading group, a Reporting group, or both.

New View

Name

Visibility Private Global

Used For Reporting Trading

Alternatively, accounts can be selected from the grid individually and a group created via the right click menu. This will create filters for all the account IDs chosen, and then you can Save a New View to create your group.

The screenshot shows the Orion Grouping Manager interface. A table lists accounts with columns for ID, First Name, Last Name, Account #, Custodian, Managed, Active, and Trading Blocked. A red circle highlights the 'Build Group' button in the right-click menu for the account with ID 277.

ID	First Name	Last Name	Account #	Custodian	Managed	Active	Trading Blocked
174	John and Jane	Smith	SAMPLE-100	Schwab		✓	
176	John And Abigail	Adams	SAMPLE-102	Schwab	✓	✓	
304	Benjamin And Deborah	Franklin	SAMPLE-103	Pershing	✓	✓	
178	Alexander And Elizabeth	Hamilton	SAMPLE-104	Fidelity	✓	✓	✓
179	John And Sarah	Jay	SAMPLE-105	Fidelity	✓	✓	
180	Thomas And Martha	Jefferson	SAMPLE-106	Schwab	✓	✓	
181	James And Dolley	Madison	SAMPLE-107	Schwab		✓	
182	George And Martha	Washington	SAMPLE-108	Fidelity	✓	✓	
276	John and Jane	Smith	SAMPLE-115	TD Ameritrade	✓	✓	
277	Unique	Bertucci	OPTIONS-1	Fund Direct	✓	✓	
287	John and Jane	Smith	SAMPLE-110	Fidelity	✓	✓	
290	John And Abigail	Adams	SAMPLE-130	Fidelity	✓	✓	
291	John And Abigail	Adams	SAMPLE-135	Fidelity	✓	✓	
292	Benjamin And Deborah	Franklin	SAMPLE-140	TD Ameritrade	✓	✓	
293	Benjamin And Deborah	Franklin	SAMPLE-145	Schwab	✓	✓	
294	Alexander And Elizabeth	Hamilton	SAMPLE-150	TD Ameritrade	✓	✓	
295	Alexander And Elizabeth	Hamilton	SAMPLE-155	Schwab	✓	✓	

The screenshot shows the Orion Grouping Manager interface with the 'Save as New View' button highlighted in red in the right-hand sidebar.

ID	First Name	Last Name	Account #	Custodian	Managed	Active	Trading Blocked
179	John And Sarah	Jay	SAMPLE-105	Fidelity	✓	✓	
180	Thomas And Martha	Jefferson	SAMPLE-106	Schwab	✓	✓	
181	James And Dolley	Madison	SAMPLE-107	Schwab		✓	
182	George And Martha	Washington	SAMPLE-108	Fidelity	✓	✓	
276	John and Jane	Smith	SAMPLE-115	TD Ameritrade	✓	✓	
277	Unique	Bertucci	OPTIONS-1	Fund Direct	✓	✓	
287	John and Jane	Smith	SAMPLE-110	Fidelity	✓	✓	
290	John And Abigail	Adams	SAMPLE-130	Fidelity	✓	✓	
291	John And Abigail	Adams	SAMPLE-135	Fidelity	✓	✓	
292	Benjamin And Deborah	Franklin	SAMPLE-140	TD Ameritrade	✓	✓	
293	Benjamin And Deborah	Franklin	SAMPLE-145	Schwab	✓	✓	
294	Alexander And Elizabeth	Hamilton	SAMPLE-150	TD Ameritrade	✓	✓	
295	Alexander And Elizabeth	Hamilton	SAMPLE-155	Schwab	✓	✓	

Save as New View

Groups created using the Grouping Manager can be used in Orion’s trading tools as well as for reporting.